

## Appendix 2

### Licence Variations Issued by way of Delegated Authority (01 July 2023 to 30 September 2023)

Name	Address	Ward	Details
Trinity Square Apartments	Apartments 401-702, Floors Three, Four, Five, Six, Seven, 10 Trinity Square	Tower	Application is to extend the boundary of premises licence to include additional serviced apartments at floors 3, 4, 5, 6 and 7 and accordingly for approval of revised premises licence plans.
Worshipful Company of Apothecaries	Apothecaries Hall, Black Friars Lane	Farringdon Within	The Society currently serves alcohol at our own events and events of external hirers. Our existing license exempts cash bars. We very occasionally have events at which we would prefer to charge for drinks individually rather than include them in the ticket price, so would like to remove the condition exemption of cash bars.
Shake Shack	45 Cannon Street	Cordwainer	Extension of permitted hours for the sale of alcohol and Late Night Refreshment to 01:00 Monday to Saturday
The Steel Yard	15-17 Allhallows Lane	Dowgate	<ol style="list-style-type: none"> <li>1. Vary the hours on Sundays for all licensable activities until 06:00 hours.</li> <li>2. Amend on Friday, Saturday and Sunday between 02:00 to 06:00 the sale of alcohol will be for “on sales” only.</li> <li>3. Remove the following condition: “On any occasion that regulated entertainment is provided, not less than 7 SIA registered door supervisors shall be engaged to control entry”.</li> <li>4. Add the following condition: “SIA minimum of 4 when regulated entertainment takes place subject then to a ratio of 1:75 of the attendees at any event”</li> </ol>

			<p>5. To add non-standard timing “On the morning that Greenwich Mean Time changes to British Summer Time one hour will be added to the terminal hour of any activities and to the closing time for the premises where the existing terminal hour for the activities and/or closing hour for the premises ends after 01.00 hours”.</p>
Sainsbury’s	33 Holborn	Castle Baynard	<p>1. To allow for the sale of alcohol 24 hours daily for consumption off the premises.  2. To remove the conditions listed under Annex 2.  3. To include in Annex 2 the conditions listed on this application.</p>
Counting House	50 Cornhill	Cornhill	<p>The current plan for the basement, ground, first and second floors is to be replaced with a plan to show the basement, ground and mezzanine floor. There are no changes to these floors, the plan is now showing the floors labeled correctly and also the existing plan for the ground floor inadvertently did not show the stair case on the ground floor, which we have now shown for completeness.</p> <p>We are submitting a new plan for the first floor. The changes to this floor are to remove the existing licensed function room, toilets and kitchen and replace these with 6 new en-suite bedrooms, which will have mini- bars for the supply of alcohol only.</p>
Ship	3 Hart Street	Tower	<p>1. Extend the terminal hour for the sale of alcohol on</p>

			<p>Wednesday to Saturday until 00:30 the following day</p> <p>2. Permit opening hours on Sunday from 08:00 to 23:00, Monday &amp; Tuesday from 08:00 to 23:30, and on Wednesday to Saturday from 08:00 to 01:00 the following day</p> <p>3. Remove existing Annex 2 conditions and add new conditions</p>
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**Total Number of Variations Issued = 7**

Number of Licences by Ward

WARD	No.
<b>Castle Baynard</b>	<b>1</b>
<b>Cordwainer</b>	<b>1</b>
<b>Cornhill</b>	<b>1</b>
<b>Dowgate</b>	<b>1</b>
<b>Farringdon Within</b>	<b>1</b>
<b>Tower</b>	<b>2</b>

**Conditions Added to Licences Granted by way of Delegated Authority**

**Trinity Square Apartments**

1. Subject to Data Protection regulations and the Information Commissioner’s Guidance in respect of the provision of CCTV, as may from time to time have effect:-

A comprehensive digital colour CCTV system shall be maintained covering public entry and exit points into the apartment premises, and all public lobby and elevators providing access to the apartment premises with coverage enabling facial identification of every person entering the premises in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall either be present on the premises or at 10 Trinity Square Hotel at all times when the premises are open to the public and shall as far is reasonably practicable be able to show the police or the Licensing Authority recordings from the cameras referred to in 1.1 above of the preceding two days as soon as possible when requested.

**Worshipful Company of Apothecaries**

NONE

**Shake Shack**

NONE

## **The Steel Yard**

1. There shall be a minimum of 4 SIA registered door supervisors when regulated entertainment takes place subject then to a ratio of 1:75 of the attendees at any event.

## **Sainsbury's**

### **Conditions for the sale of alcohol for consumption on the premises**

1. The sale of alcohol for consumption on the premises shall be restricted to the following areas as indicated hatched red on the licence plans: Ground Floor, 1st Floor, B2 Floor (Market Restaurant), B3 Floor (Auditorium)
2. The main use of the premises will remain as corporate offices and any use of the premises for licensable activities shall be restricted to pre-organised events.
3. The premises shall install and maintain a comprehensive CCTV system. The entrance doors will be covered and recordings shall be kept available for a minimum of 30 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or licensing authority recordings of the preceding two days immediately when requested.

### **Conditions for the sale of alcohol for consumption off the premises**

1. The sale of alcohol for consumption off the premises shall be in respect of online order fulfilment only (LA2003, S172F-172L exempt).
2. The terms of conditions of sale will require the customer to confirm at the point of order that they are aged 18 or over.
3. Alcohol will only be delivered to a residential or business address.
4. An age verification policy will be implemented and maintained with respect to the delivery and compliance with condition 2. Where third party carriers are used for deliveries, the contract for delivery shall specify that the carrier must follow the licence holder's Challenge 25 policy or have its own age verification policy (minimum age 21). The licence holder's policy will provide that where a customer who is asked to produce ID to prove their age fails to do so the delivery will not be made. Customers will be advised of this process before or at the time they place their order.
5. Orders for delivery containing alcohol will be clearly labelled to highlight it contains age restricted products.

## **The Counting House**

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points, will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff

member shall be able to show the police or Licensing Authority recordings of the preceding two days immediately when requested.

### **Ship**

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.

2. A written dispersal policy shall be in place and implemented at the premises to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to neighbours. The policy shall be kept on site at all times and made available for inspection on request by an authorised officer of the local authority or Police.

3. Prominent signage shall be displayed at all public exits from the premises requesting that customers leave quietly.

4. Customers shall not be permitted to consume drinks outside after 22.30 (LA2003, S172F-172L exempt).

### **Personal Licences Issued by way of Delegated Authority**

01 July 2023 to 30 September 2023

**1**